



Montserrat Volcano Observatory

VACANCY NOTICE

EDUCATION AND OUTREACH COORDINATOR (TEMPORARY)

Montserrat Volcano Observatory is the agency responsible for monitoring the Soufrière Hills Volcano on Montserrat. MVO advises local authorities on volcanic activity and its associated hazards and risks. MVO has a diverse education and outreach programme working with government, media organisations, schools and the general public.

The Education and Outreach Coordinator is responsible for managing all the education and outreach activities at the Montserrat Volcano Observatory. This includes promoting the work of the MVO as well as coordinating public education.

This is a temporary appointment with a duration of one year. It may be possible to extend the appointment, up to one more year.

Duties:

1. Manage all aspects of MVO's media activities.
2. Develop and maintain an effective multimedia campaign aimed at the continued education of residents and visitors about the Soufriere Hills Volcano.
3. Collaborate with scientists to develop relevant and engaging information material for public dissemination – including pamphlets, posters and exhibitions.
4. Work with the education system in Montserrat to strengthen the teaching of earth science and geologic hazards.
5. Manage MVO's website so that it functions both as a promotional and as an educational tool.
6. Develop and maintain an effective educational campaign including, for example, MVO tours, field trips and school visits.
7. Work with counterparts at other regional organizations to promote the work of MVO and the awareness of volcanic hazards on Montserrat.
8. Develop, maintain and update the MVO archive of audio-visual material on the eruption of the Soufriere Hills Volcano.

Skills and Qualifications:

1. University degree in Earth Sciences, Mass Communications or a related field is required. A post-graduate degree would be an asset.
2. Experience or a background in education is desired.
3. Excellent written and oral communication skills in English are essential. The candidate should be able to present highly scientific information in language appropriate for public dissemination. A working knowledge of Spanish would be an asset.
4. The candidate must be experienced in the use of office, web-design and graphics software. Knowledge of the Adobe Creative Suite would be an asset.
5. The candidate must be able to work both independently and in a team, and would be expected to initiate new projects.
6. The candidate should have strong attention to detail.
7. The candidate should have a proven ability to meet deadlines and to work in a fast-paced working environment.

Salary will be up to EC\$70,896.00 annually.

Candidates should submit a full curriculum vitae, including the names and addresses of two referees, and a covering letter outlining their experience. The deadline is December 3, 2018. Applications should be sent to:

The Operations Manager
Montserrat Volcano Observatory
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Montserrat, West Indies
Email: cheri@mvo.ms
Tel: 1 (664) 491-5647